

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

David A. Smith
Juvenile Court Clerk



Juvenile Justice Center
100 Woodland St.
Nashville, TN 37213
615-862-7980

REQUEST TO REVIEW OR COPY A JUVENILE FILE

Re: _____ File #: _____ dob: _____

Name: _____ Date: _____

Relationship to Case: _____ Phone: _____

Official Position: _____

Reason for Inspection:

In accordance with Rule 33 and TCA 37-1-153, I make oath the reasons stated above are true and my interest in this proceeding are legitimate. I swear or affirm, under the penalty of perjury, that the information provided in this request is true for the purpose(s) stated herein.

Requests for file to be viewed shall be made in advance and must be at least 4 days prior to any court date.

All files will be made available for viewing at the Juvenile Court Clerk's Office at 100 Woodland St. File review appointment times will be made during the hours of 8am to 10:30am and from 2pm to 3:30pm

Unless you are appointed on a case, you will be charged 50 cents per copy.

Appointed Attorneys will be charged 10 cents per copy.

All attorneys must be retained by one of the parties to view the file.

Certain information in the file may require a court order to view.

Once we receive the file a member of our staff will contact you to set an appointment date & time.

Signature: _____ Date: _____

Deputy Clerk Signature: _____

File was reviewed and returned: ___ In Order ___ Out of Order
File was copied and returned: ___ Viewer ___ Clerk Employee

Signature: _____