

Juvenile Court Clerk – Nashville & Davidson County

Audio/Video Recording Request Form

The Juvenile Court Clerk of Nashville and Davidson County is responsible for maintaining digital audio recordings of Juvenile Court proceedings held in Davidson County. In accordance with state law, these recordings are retained for one year from the date of the hearing.

Please note: The Clerk's Office is only required to provide **audio** recordings. **Video** recordings are offered as a courtesy and may not be available for all courtrooms or proceedings.

Recordings are available in one of the following formats:

- **DVD** (default if no option is selected)
- **USB Drive** (must be provided by requestor; minimum 2GB)
- **SharePoint Download Link** (valid for 10 days; same cost as other formats)

Please indicate your preferred format below. If no selection is made, a DVD will be provided. DVDs must be used on a PC.

Preferred Format: ☐ DVD ☐ USB Drive ☐ SharePoint Link

Cost: \$8 per hearing date. Fees may only be waived by an administrator in the Clerk's Office. Please allow up to 72 business hours for processing each requested date.

Date of Request: _____

Requestor's Name: _____

Party Represented / Relationship to Case: _____

Phone Number: _____

Email Address: _____

Style of Hearing: _____

Date(s) of Hearing(s): _____ (\$8 per date)

Judge or Magistrate: _____

Signature: _____